



The Signal Mutual Indemnity Association (SMIA) Safety Committee meeting began at 8:00am Tuesday, February 27th, 2019 at the Long Beach Marriott, 4700 Airport Plaza Drive, Long Beach, California

Signal Safety Committee Chairs:			
Sam Claxton, Chairperson	Marine Repair Services / CMC		MT
Committee Members (RED = not in attendance):			
			Subcommittee
Ron Allen	Signal Administration	ron.allen@signal-ct.com	MT
Ron Babski	Virginia Int'l Terminals	rbabski@vit.org	MT
Sage Babin	Performance Energy	sbabin@pesllc.com	SY/MC
Shane Bangert	ECR	Shane.bangert@ecrfab.com	SY/MC
John Belcher	Signal Administration	john.belcher@signal-ct.com	MT
Brian Blanchard	Southwest Shipyard LP	Brian.blanchard@swwslp.com	SY/MC
Sam Claxton	Marine Repair Services/CMC	sclaxton@mrs-cmc.com	MT
Susan Connolly	APM Terminals	Susan.connolly@apmterminals.com	MT
Steve Kennedy	BAE Systems Ship Repair	steven.w.kennedy@baesystems.com	SY/MC
John Davis	Crofton Diving	jdavis@croftondiving.com	SY/MC (Chair)
Mike Del Viscovo	Maher Terminals	mdelviscovo@maherterminals.com	MT
Larry Gutierrez	Gulf Stream Marine	larryg@gulfstreammarine.com	MT (Chair)
Mike Haughton	Gulf Copper	mhaughton@gulfcopper.com	SY/MC
Robert "Rob" Henkel	Portwide Cargo Securing Co.	rhenkel@portwide.com	MT
Doug Hirsch	Signal Administration	doug.hirsch@signal-ct.com	SY/MC
Gunther Hoock	Signal Administration	gunther.hoock@signal-ct.com	MT & MY/MC
Sam Lai	Signal Administration	sam.lai@signal-ct.com	MT
Paul Manzi	Crowley Maritime	paul.manzi@crowley.com	MT
Courtney Russell	Signal Administration	courtney.russell@signal-ct.com	SY
James Sammons	Signal Administration	james.sammons@signal-ct.com	SY/MC
Terry Swinson	Signal Administration	terry.swinson@signal-ct.com	SY/MC
Sonia Vaquerizo	Signal Administration	sonia.vaquerizo@signal-ct.com	MT
Committee Member alternates at this meeting:			
Phil Smith	BAE Systems	phil.c.smith@baesystems.com	SY/MC
Guests:			
Vincent Torres	C.P. Lyon Construction	vincent@CPLyon.com	Guest
Lisa Petrovic	PCMC	lpetrovic@pcmc.com	Guest
Steve Ascencio	PCMC	sascencio@pcmcus.com	MT
Domino Brennan	Metro Ports	domino.brennan@metroports.com	MT
Craig Kappe	Metro Ports	craig.kappe@metroports.com	MT
Sean Nieal	TTI	seannie@totalterminals.com	MT
Ric Bahr	TTI	ricb@totalterminals.com	MT
Dave Turner	YTI / Yusen	dturner@ceresglobal.com	Guest
Bill Carson	LBCT	bill.carson@lbct.com	SY/MC



Jason Holloway	Avoler Group	jholloway@avolergroup.com	SY/MC
Tony Flores	LBCT	tony.flores@lbct.com	MT
Brian Rogers	Richardson Companies	brian@richardsoncompanies.com	MT
Abraham Tafoya	Richardson Stevedoring	tafoya@richardsoncompanies.com	MT
Carlos Castillo	Global Partners, Inc.	Carlos.castillo@globalp.com	MT
David Payton	Hendry Marine, Inc.	dpayton@hendry.marine.com	SY/MC
Santiago R. Vallee III	BMF	santiago@bmfva.com	SY/MC
Gary Wyatt	BMF	gary@bmfva.com	SY/MC
James Lee	YYK Enterprise	James.lee@YYKinc.com	
Scott Knight	DCOR		Guest
Joann Siros	DCOR		Guest
Craig Wallace	Signal	Craig.wallace@signal-ct.com	Guest
Qiana Teasdale	Signal	Qiana.teasdale@signal-ct.com	Guest
Abdel Bouhoch	Signal	Abdel.bouhoch@signal-ct.com	Guest
Scott Eppelman	Signal	Scott.eppelman@signal-ct.com	Guest
Stacey Wyckoff	Signal	Stacey.wyckoff@signal-ct.com	Guest
Amy Mathisen	Sage Adjusting	Amy.mathisen@sageadjusting.com	Guest
John Rowan	Sage Adjusting	John.rowan@sageadjusting.com	Guest
Pat Veale	Sage Adjusting	Patrick.veale@sageadjusting.com	Guest
*MT Marine Terminal Subcommittee Member			
*SY/MC Shipyard/Marine Construction Subcommittee Member			

Continued on the next page.

Tuesday – February 27th, 2019 - 0800 – 1600 hours

OPEN Session – Open to All Members

Welcome, Introductions, Safety and Housekeeping

Sam Claxton Chairperson
Gunther Hoock VP Signal Safety

- Sam Claxton opened the February Committee Meeting welcoming all guests and Member attendees to Long Beach. He provided safety and hotel information in the event of an emergency and provided an overview of the planned agenda and the purpose of the safety committee and the projects the committee works on during the subcommittee sessions.
- Gunther Hoock also welcomed the group in attendance introduced the Sage Adjusting Team that was in attendance for the afternoon session of the Open Committee Session.

Signal Experience - Statistics

Gunther Hoock, VP Signal Safety

Company Website: www.signalmutual.com
Link to Presentation: No Presentation provided.

Gunther presented in summary the claim statistics focused on the San Diego and Los Angeles ports.

These statistics were compared against the rest of the Member Terminal in the Mutual.

Gunther shared statistics regarding “report only claims”, “medical-only claims”, and “time-loss claims”.

The study found that the two California ports were out-performing the remaining group of Terminals in the Mutual.

Also reported was the change in overall claims severity for the Terminals. Such as: Average Lost-time severity over the previous 4 years dropped from \$100,000 in 2013 to \$63,000 in 2018.

The 5-highest frequency area of the body injured were:

- Ear (Hearing Loss) – Average Severity: \$35,000
- Backs – Average Severity: \$67,000
- Hands
- Knees
- Shoulders– Average Severity: \$89,100

Strong Arm Technologies

Matt Norcia, COO Strong Arm

Company Website: www.strongarmtech.com
Link to Presentation: [StrongArmTechnologies - SignalMutual 02.27.19](#) (in PDF format)

Matt and his associate Taylor were introduced to the meeting along with an overview of Signal’s “Incubator” Project, how the project and Strong Arm are inter-related. StrongArm is the second such innovation technology project forward to the Committee for review of interest and applicability to the maritime industry.

A part of the incubator project queue.

This is number two of the incubators of StrongArm.



StrongArm base is using “big-data” to evaluate and complete data analytics as key approach to risk and therefore risk reduction

Their business model began with exoskeletons for industrial use. They continued with this concept but built a data gathering wearable item along the chest which could sense movement, speed and

The company began with exoskeletons but moved to this technology. This identifies job function but captures no individual data, such as speech, location, etc. They can also be outfitted with a three-gas sensor or particulate sensor, which can be used a personal warning, but not as an OSHA monitoring device.

Cost for larger installations is roughly \$1/employee/day.

This is a tool for behavior modification and not as a “gotcha finder”.

The company has over a decade of results and has seen 40% reduction in strain sprain incidents and muscular skeletal injuries.

Human Performance for the Maritime

6-Hour Safety Culture (Practicing Perfection Institute, Inc.)

**Courtney Russell, Sr. Safety Manager
Signal Safety**

**Carlos Castillo, Terminal Manager
Global Partners LP**

Company Website: www.ppiweb.net

Link to Presentation: [Human Performance for the Maritime Rev.01](#) (in PDF format)

Courtney and Carlos provided the attendees an overview of “PPI” or Practicing Perfection Institute. The PPI organization is a defined method of process improvement focusing on the worker, or Human Performance. It does not change what you do but incorporates improved behavior in how you do business. The PPI process integrates tightly into a Safety Management System.

Human Performance is a very practical what to think about hazards, risks and behaviors that are engrained in to your organization. It becomes a part of the safety management system prior to carrying out a specific task.

In the PPI Model it confirms that

80% of events are human error and 20% equipment failure

The 80% of human errors are further broken down as: “70% organization weaknesses” and “30% individual mistakes”.

Sage Adjusting: Claims + Safety Forum Working Together

**Pat Veale, VP-West Sage
Stacey Kennedy, Sr. Adjuster
John Rowan, Sr. Adjuster**

Company Website: www.signalmutual.com

Link to Presentation: [Sage Safety-Claims - LGB FINAL](#) (in PDF Format)

The Sage Adjusting team from California provided an overview to all of the open session Safety Committee attendees regarding the changes that have taken place regarding the merger of the 3rd party adjusters that



have been a part of the Signal process since inception, into one claim adjusting team (Sage). All Sage employees are now apart of the Signal Administration, Inc. Family. The three speakers discussed Longshore basics, such as Situs and Status; information on first notice of injury and claims reporting: Incident investigations; how claims/safety work in an integrated fashion for the best outcomes possible; and an overview of a successful light-duty program.

Closing of the OPEN Session of the Safety Committee Meeting

Sam Claxton

Sam brought the meeting to a close the OPEN session of the SMIA Safety Committee Meeting, by thanking all attendees for taking their time to attendee, network and learn from the information that was shared and provided.

The OPEN Session was adjourned at 1600 hours on the February 27th.

Signal Mutual Committee Meeting – All Committee Members

The full Committee Re-convened @ 0800 on February 28th, 2019

At 0900 hours, the full Committee broke into subcommittees for the remainder of the day.

Updates

Sam Claxton, SMIA Chairperson

Gunther Hoock, VP Signal Safety Services

Sam re-opened the Safety Committee meeting with providing a short recap of the OPEN session and the apparent success of the Sage presentation. He then provided the agenda and plans for the day's session with the following updates.

- Focus on safety (Safety meeting topics)

The Committee has produced approximately 300 focus on safety topics and continue to build on the library of topics and subjects.

The Marine Terminal Subcommittee Members will be getting 10 more to edit at this meeting.

Break Bulk Safety – Video Production

John Belcher, Sr. Safety Manager

Larry Gutierrez, QHSE Direction

Gulf Stream Marine, Inc.

John and Larry provided an overview of the video project that they are spear-heading. Video was taped in the Houston Area and has to with Marine Terminal Break-bulk pipe-handling.

The Committee then was able to see the first cut of the video and get an understanding of the story and message being given.

The video is expected to be finalized later this year.



Signal Mutual Sub-Committee Meeting - Marine Terminal Subcommittee

Convened @ 0900 hours, on February 28th

Opening comments and review of last meeting

Larry Gutierrez

- Focus on safety
 - we have approximately 300 focus on safety topics and continue to build on our library, committee members will get 10 more this meeting
- JSA – future project
 - Creation of a simple JSA template that members can utilize
 - Leading indicator project
 - James Sammons and Ron Babski are creating a list of leading indicators
- SMS Starter Kit
 - Create a package that provides a roadmap in building a world-class SMS
- SAWS – Solutions at Work
 - Sub-committee is seeking submissions from members

Introductions

- Some new faces in the room, so we wanted to familiarize everyone with companies and locations of attendees

JSA Group Discussion

- The idea is to build a simplified JSA that can be used in the field by supervision to prep their team and drive discussion about the risks associated with work on that particular shift
- An idea was to create a three-paneled sheet for hazard, risk, and control
- a surveyor's size book with a pre-printed sheet for field use
- using iAuditor to build an electronic format
 - YYK has come open source iAuditor forms

Action item – each team below to create a minimum of two templates to be reviewed at next meeting in New Orleans

- Container (Court, Mike, Rob H)
- Bulk (Sonia, Court, and TBD)
- Breakbulk (Larry, John, Brian)

Focus on Safety

- 70 more submitted prior to this meeting
- Approx. 280 collected, 149 posted online
- Babski will be sending out new assignments due for New Orleans
- Assignments – the following will get 10 more
 - Ron B
 - Sam L
 - Sonia V
 - John B
 - Brian R

- Steve Gann (Gulf Stream Marine)
- Carlos Castillo

Toolbox Project

- On the website we will have full toolbox packaged for program elements such as LOTO
 - Written program (multiple versions)
 - Regulations
 - Procedures
 - Training materials, outline, pptx, quizzes
 - Inspections

Assignments –

The below will bring materials for inclusion into the toolbox project folders

- Larry G – hot work
- Mike – fall protection container operations
- Brian R – fall protection breakbulk operations

Signal App – Sam reviewed the app for the subcommittee

- Android and Apple are both live
- Ideas and submissions for content are encouraged

SEE Assist

- We discussed ideas for announcing and marketing the SEE Assist Project
- Website posting pending disclaimer placements on the documents
- Educated new attendees on SEE Audit purpose and process

Safety Culture Perception Survey – Sonia V

- Sonia reviewed the perception survey format and content on SurveyMonkey
- Survey is designed to ensure validity by question design
- 30 questions total on culture and one additional question asks for classification of employee

Key Performance Indicators

- Deliverable possibly an example/template of a dashboard for those not using SMS software
- This issue to be tabled until the next meeting

Road Map (for less mature systems)

- Make the baseline evaluation more turn-key for less experienced safety professional
- Training for evaluators
- Roadmap to Safety Excellence – or Overall strategy. Step one (analytics), safety KPI's (leading and lagging) diagnostics of compliance, culture, SMS status, accident corrective

actions), ROI. Management by Objective, planning, tracking. Implementation of Signal Safety Products. Measure again/more analytics.

Commentary

- Material for learning management systems
- Customer/member reviews of software/tools for reporting

Adjournment

Sam Claxton

The SMIASC Longshore / Terminal Subcommittee adjourned for the final day at 1600 hours on February 28th, 2019.

Signal Mutual Sub-Committee Meeting - Shipyard / Marine Construction Subcommittee

Convened @ 0900 hours, on February 28th, 2019

Opening comments and review of last meeting

John Davis, Chairperson

John Davis opened the meeting and welcome the Committee Members and those guests attending from the local ports.

Results of the SY/MC Monthly Survey

The shipyard committee headed by John Davis continued to work on the topics that we have been distributing to members. The first topic for the 2019 years was “OSHA Recordkeeping”. This included a questionnaire to advance Member knowledge on the subject and information on how to fill out the end-of-year data for posting on January 31st through April 30th.

- The survey results were discussed regarding the OSHA recordkeeping survey. John Davis reported that good feedback was received from the Members.

Upcoming SY/MC Monthly Surveys

A discussion was held on the topics for further surveys, and what should be done with the data collected from the survey.

Each Member of the Shipyard Committee accepted topics for the upcoming surveys for 2019, with each questionnaire to be built with at 12 questions.

The following topics were covered:

- | | |
|------------------------|-------------------------------|
| ▪ Confined Space | Phil Smith - BAE |
| ▪ PIT | Mike Haughton- Gulf Copper |
| ▪ Fall Protection | John Davis – Crofton |
| ▪ Hearing Protection | Jason Holloway - AVOLAIR |
| ▪ Bloodborne Pathogens | Brian Blanchard – SW Shipyard |
| ▪ Hot Work/Welding | Shane Bangert – ECR |



- Eye Protection Sage Babin – Performance Energy
- Scaffolding David Payton – Hendry Marine

The group worked together to develop the answers and questions for multiple topics that are going to be sent out each month

Once sent out, the Committee will get the raw data back and develop additional training elements that could need be sent out to companies that are lacking in specific programs.

Adjournment

John Davis

The SMIASC Shipyard / Marine Construction Subcommittee adjourned for the final day at 1600 hours on February 28th, 2019.

The SMIASC General Committee Meeting re-convened as a group on Wednesday @ 1600, February 28th, 2018.

General Meeting Closing Comments

Sam Claxton, Chairperson

Sam opened the final session of the Safety Committee, with a recap of the past two days.

Subcommittee Reports

Shipyard/Marine Construction Subcommittee

John Davis provided the Shipyard/Marine Construction Subcommittee update. See the Shipyard/Marine Construction Subcommittee minutes for detailed information.

Marine Terminal Subcommittee

Larry Gutierrez provided the Marine Terminal Subcommittee update: See the Marine Terminal Subcommittee minutes for detailed information.

Meeting Day Two adjourned at 1645, February 28th, 2019

Sam Claxton, Chairperson

--- End of Meeting Notes ---